



**Office of Residence Life
Resident Assistant Staff Selection
Process Time Line**

Information Sessions

Monday, October 26, 2009	11:00A.M. – 12:00 P.M.	Joe Walton Stadium 140
Tuesday, November 3, 2009	9:00 P.M. – 10:00 P.M.	Hale Center 310
Thursday, November 12, 2009	9:00 P.M. – 10:00 P.M.	Hale Center 302
Thursday, November 19, 2009	11:00A.M. – 12:00 P.M.	Joe Walton Stadium 140

Office of Residence Life

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Moon Township, PA
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412-397-4300
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During the times listed, current Residence Life Staff will be available to answer your questions about the RA position or the selection process. Attending one (1) information session is required to be considered for a student staff position. University Residence Life Staff a valuable source of information and advice as you begin the selection process. Applications are due January 15, 2009 to the Residence Life Office.

RA Group Evaluation Phase

Wednesday, January 20, 2010	7:00 P.M. - 8:30 P.M.	Sewall Center Third Floor
Wednesday, January 20, 2010	9:00 P.M. – 10:30 P.M.	Sewall Center Third Floor

Each candidate will need to attend one of the sessions. During these sessions, the candidates will participate in a series of group activities. All candidates must register to attend one of the sessions when they submit their completed RA Application to the Office of Residence Life. (Note that all applications are due by 5:00pm on January 15, 2009) The purpose of this evening is to give current staff members an opportunity to evaluate candidates based on their ability to effectively work within a group, communication skills, initiative, etc. Casual attire is appropriate for the evening's activities.

RA Interview Phase

Tuesday, January 26, 2010	7:30 P.M. - 10:30 P.M.	Sewall Center Third Floor
Wednesday, January 27, 2010	8:00 P.M. – 10:00 P.M.	(TBA only if # of applicants requires)

During this session, the candidates will participate in a 30 minute interview with a group of current Resident Assistant student staff members. All candidates will register for an interview time at the Group Evaluation night (January 20, 2009). The purpose of this evening is to give current student staff members an opportunity to evaluate candidates on a more individual basis, as well as to give candidates an opportunity to learn more about the RA position. Professional casual attire is appropriate for the evening's activities.

Invitations to Continue

Friday, January 29, 2010

Based on performance in the RA Group Evaluation and Interview Phases, candidates will be sent invitations to continue on to the Professional Staff Evaluation Phase. Every candidate will receive notice as to his/her status in the process at this time.

Professional Staff Interview

February 1 – 19, 2010

All candidates invited to continue in the process should attend the professional staff interview they scheduled during the RA Interview Phase. All interviews will be conducted in the Office of Residence Life located in Washington Hall. Professional attire is appropriate for the interview.

Decisions Announced

Friday, February 26, 2010

Decision letters will be placed under candidates' doors for those who reside on campus. All others may pick up their letter in the Office of Residence Life between 10:00am and 5:00pm. Letters remaining at 5:00pm will be mailed to the home address.